**Appendix 3**

**Risk Assessment Template**

|  |  |  |  |
| --- | --- | --- | --- |
| **Brief description of event:** | | | |
| **Location:** | **Assessment carried out by:** | **Assessment date:** |

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **HAZARD IDENTIFIED:** | | | | | | |
| **How likely is it? (1-5)** | **Who might be harmed and how?** | **What are you doing already?** | **What further action is needed?** | **Action by:** | | |
| **Who** | **When** | **Completed** |
|  |  |  |  |  |  |  |
| **HAZARD IDENTIFIED:** | | | | | | |
| **How likely is it? (1-5)** | **Who might be harmed and how?** | **What are you doing already?** | **What further action is needed?** | **Action by:** | | |
| **Who** | **When** | **Completed** |
|  |  |  |  |  |  |  |
| **HAZARD IDENTIFIED:** | | | | | | |
| **How likely is it? (1-5)** | **Who might be harmed and how?** | **What are you doing already?** | **What further action is needed?** | **Action by:** | | |
| **Who** | **When** | **Completed** |
|  |  |  |  |  |  |  |
| **HAZARD IDENTIFIED:** | | | | | | |
| **How likely is it? (1-5)** | **Who might be harmed and how?** | **What are you doing already?** | **What further action is needed?** | **Action by:** | | |
| **Who** | **When** | **Completed** |
|  |  |  |  |  |  |  |
| **HAZARD IDENTIFIED:** | | | | | | |
| **How likely is it? (1-5)** | **Who might be harmed and how?** | **What are you doing already?** | **What further action is needed?** | **Action by:** | | |
| **Who** | **When** | **Completed** |
|  |  |  |  |  |  |  |
| **HAZARD IDENTIFIED:** | | | | | | |
| **How likely is it? (1-5)** | **Who might be harmed and how?** | **What are you doing already?** | **What further action is needed?** | **Action by:** | | |
| **Who** | **When** | **Completed** |
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