**Appendix 3**

**Risk Assessment Template**

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| **Brief description of event:**  |
| **Location:**  | **Assessment carried out by:**  | **Assessment date:**  |

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| --- |
| **HAZARD IDENTIFIED:**  |
| **How likely is it? (1-5)** | **Who might be harmed and how?** | **What are you doing already?** | **What further action is needed?** | **Action by:** |
| **Who** | **When** | **Completed** |
|  |  |  |  |  |  |  |
| **HAZARD IDENTIFIED:**  |
| **How likely is it? (1-5)** | **Who might be harmed and how?** | **What are you doing already?** | **What further action is needed?** | **Action by:** |
| **Who** | **When** | **Completed** |
|  |  |  |  |  |  |  |
| **HAZARD IDENTIFIED:**  |
| **How likely is it? (1-5)** | **Who might be harmed and how?** | **What are you doing already?** | **What further action is needed?** | **Action by:** |
| **Who** | **When** | **Completed** |
|  |  |  |  |  |  |  |
| **HAZARD IDENTIFIED:**  |
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|  |  |  |  |  |  |  |
| **HAZARD IDENTIFIED:**  |
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| **Who** | **When** | **Completed** |
|  |  |  |  |  |  |  |
| **HAZARD IDENTIFIED:**  |
| **How likely is it? (1-5)** | **Who might be harmed and how?** | **What are you doing already?** | **What further action is needed?** | **Action by:** |
| **Who** | **When** | **Completed** |
|  |  |  |  |  |  |  |